

# PLASTERDOWN GROUPED PARISH COUNCIL

Minutes of the Council Meeting of **PLASTERDOWN PARISH COUNCIL** held in **Whitchurch Village Hall**  
On **WEDNESDAY 17<sup>th</sup> JANUARY 2023** at **7.30 pm**

**Present:** Cllr R Phillips (Chair of the Council), Cllr I Walton, Cllr N Alford, Cllr E Cole, Cllr A Davis, and Cllr S Ware

**In Attendance:** Caroline Metcalf (Clerk) and one member of the public.

**Public Question Time:** A member of the public enquired about the increased traffic and state of driving around the Tiny Wilds School. It was stated that traffic issues come under Devon Highways, and they said a site visit was recently conducted and concluded there is no issue. The Clerk to ask Devon Highways when this visit was undertaken and request another be done during school hours.

Also asked was when Devon Highways last clean out the cattle grids and drains at Huckworthy. The Clerk to follow up with Devon Highways.

## **105/24. Apologies**

Cllr. J Sturmer, Cllr. R. Pearson-Bunt and Cllr. K. Warnes

## **106/24. Declarations of Interest**

Cllr I Walton re Heckwood and the Tiny Wilds School.

## **107/24. Approval of the minutes of the Council meeting held on 15<sup>th</sup> November 2023 and the Finance Sub-Committee meeting held on 14<sup>th</sup> December 2023**

Amendment to the Finance Sub-Committee Meeting was Cllr. Sturmer declared an interest declared an interest in the Parish Council's donations. It was **AGREED** by all that the minutes be formally adopted.

## **108/24. Previous matters arising from the minutes not listed as separate items on this agenda.**

a) **Heckwood and the Tiny Woods School** – There has been no response to the email, sent at the end of November 2023, to the Dartmoor National Park Authority Principle Planning Officer. The Clerk was asked to chase for a response and cc Cllr. Philip Sanders and the Chief Executive of the Dartmoor National Park. The Council also requested to know what the planning regulations are for schools. All **AGREED** to request that this be logged as an enforcement case.

b) **Beating of the Bounds** – The second section will be from Middlemoor to Huckworthy Bridge and take place on Sunday 7<sup>th</sup> April at 10 am. After discussions on the route, all Councillors divided up between themselves, who will contact the relevant landowners to gain permission to cross their land.

c) **Councillor Training** – West Devon Borough Council have organised an online Planning Training for Town and Parish Councils for Thursday 29<sup>th</sup> February 2024 and all members are encouraged to attend. The event will be recorded and therefore will be sent to those who will not be able to attend.

d) **Parish Council Facebook page and Parish Newsletter** – There is currently a Plasterdown Parish page, and it was discussed to use this page, rather than create a new Parish Council page. The Clerk to consult with Cllr. Warnes.

e) **Update on Bus Shelter and noticeboard** – due to the poor weather the work on the bus shelter has not undertaken yet, but the scaffolding is due to go up on 29<sup>th</sup> January. The noticeboard will be purchased in the new financial year.

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f) **Mobile Boost Scheme** – Information on the current mobile boost scheme has been added to the Council’s website and will be posted on the Parish’s Facebook page.

g) **Additional defibrillator** – The Council can apply for match funding meaning the total cost for the Council to purchase will be £750, but an electrical source is required and a good mobile signal. It was agreed to defer further discussion on this item to the March meeting.

### **109/24. Report from County Councillor**

The County Councillor was not present at the meeting.

### **110/24. Discuss proposed Tavistock car parking charges.**

Although the public consultation deadline had passed, but it was agreed that the Council should write to Devon County Council expressing their views of disappointment with the Council’s proposal to introduce parking meters in Tavistock.

### **111/24. Approve Accounts for Payment**

- a) Clerk January Salary and additional hours - £190.75
- b) Purchase of Clerk’s laptop - £468.95
- c) Hire of The Stables, Whitchurch Village Hall - £18
- d) Monthly payroll services – no fee due as already paid up to March 2024.
- e) HMRC - £88 (January & February 2024)

All payments were approved.

At the Finance Sub-committee meeting held on 14<sup>th</sup> December 2023, all agreed to request a small sum from the Church towards the cost of the laptop jointly brought by the Council and the Church. Cllr. Philips read out an email received from a member of the Church Group and after discussions all agreed to the Church’s request not to pay the amount requested. All agreed to donate the laptop to the church and the laptop be written off as a Council asset.

### **112/24. Approve Budget**

The proposed budget had been distributed prior to the meeting. All **AGREED** to approve the budget for 2024-25.

### **113/24 . Approve Precept**

All **AGREED** to the set the precept for 2024-25 at £5,434.

### **114/24. Asset Register List**

The Councillors and Clerk reviewed the Council’s asset register list. Once amended, the Clerk to send out to all for further comments and the final approval of the list will be at the meeting to be held on 20<sup>th</sup> March 2024.

### **115/24. D Day 80<sup>th</sup> Anniversary**

Prior to the meeting Cllr. Strumer sent all Councillors her suggestions and ideas for the D Day 80th Anniversary, on 6th June 2024. She also suggested a working group be formed to co-ordinate the event. After discussions, it was agreed that Cllr. Philips will consult with Councillors and organise a date for the working group.

### **116/24. Agenda items for next meeting to be held on Wednesday 20<sup>th</sup> March 2024, Whitchurch Village Hall**

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1. New signatories for the bank account & online banking– prior to the meeting, Cllr. Cole will obtain the relevant information required from Cllr. Strumer and Cllr. Warnes, to get them added as additional signatories.

### **117/24. Close**

The meeting closed at 8.49 pm.