

# Plasterdown Grouped Parish Council

Clerk: Mr. Andrew Lacey, Peat Cot Cottage, Tor Royal Lane, Princetown, Devon, PL20 6SL

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There will be the **Annual General Meeting of Plasterdown Parish Council** to be held on **Wednesday 18th May 2022** at **7.30 pm** at **Whitchurch Village Hall** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend. **Members of the public are invited to make representations** in writing to their local Councillor OR the Clerk OR **in person prior to the commencement of the meeting proper**. Representatives from other agencies are also invited to attend the meeting and address Council prior to the meeting proper, but are asked to contact the Clerk in advance. In all instances, please contact the Clerk no later than **Friday 13th May** in order that the procedure of attendance can be confirmed.

Signed: Andrew Lacey      Parish Clerk      Date: 10<sup>th</sup> May 2022

## **PUBLIC QUESTION TIME**

### **AGENDA**

1. Apologies
2. To elect a Chair and signing of declaration of acceptance of office
3. To elect a Vice-Chair and signing of declaration of acceptance of office
4. Declaration of interest
5. Appointment of Planning and Staffing Committee Members
6. Appointment of Whitchurch Down Consultative Group Representative
7. Nomination of Parish Members to DNPA
8. Approval of the minutes of the meeting on 23<sup>rd</sup> March 2022 and Planning Meeting on 12th April 2022
9. Previous matters:-
  - a) Allotments in Parish
  - b) Parish Tree Planting Initiative - Councillors will contact the relevant Commoners to plant in the Autumn
  - c) Broadband Champion
  - d) Grenofen Sign Update
  - e) Cllr Freeman Tree
  - f) Queens Jubilee Update
    - i) Bonfire
    - ii) Jubilee Tree Plaque
    - iii) Tickets
10. Reports from Council representatives attending meetings/events of other organisations
11. Zurich Insurance Renewal Options (circulated to all 3/5/22)
12. DALC Membership General Power of Competence (circulated to all 3/4/22)
13. Clerks Hours
14. Advertise Co-option of new Councillor

**15. Planning Matters:-**

a) For consideration:

WDBC 1243/22/FUL	Placement of cabin to provide 24 month temporary workers accommodation during construction period of barn conversion at Lower Walreddon	
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b) For information only:

DNPA 0122/22	Gees Farm, Sampford Spiney	Now at Prior Approval stage
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**16. General Finance (*Annual Report circulated*)**

Bank Balance @ 31 <sup>st</sup> March 2022	£3305.63
Receipts and payments:	
Precept (1 <sup>st</sup> Half) 12/4/22	£2184.50
To approve the following payments:	
Clerks Salary	£122.10
Clerks Expenses	£26.38
CAB (Grant)	£50
DALC Subscription	£145.85
TASS (Grant)	£100
Whitchurch Parochial Church (Grant)	£150
Sampford Spiney Parochial Church (Grant)	£400
SLCC Subscription	£75
Plaque Invoice	£30
Zurich Insurance (renewal)	£257.60 or £214

**17. Donation**

**18. Approval of 2021-2022 accounts and 'Annual Return'**

- I. **To approve and sign the Certificate of Exemption** (copy circulated to Members)
- II. **To approve and sign the 2021-2022 Annual Governance Statement** (copy circulated to Members)
- III. **To approve and sign the Accounting Statements** (copy circulated to Members)
- IV. **To approve and sign the Annual Financial Statement** (copy circulated to Members)
- V. **To approve and sign the Bank Reconciliation** (copy circulated to Members)

**19. Resignation of Auditor**

**20. Correspondence**

**21. Minor Items:** to take comments on and note only any items of information or interest

**22. Date and time of next meeting:** Tuesday 19<sup>th</sup> July 2022 Sampford Spiney Church (Clerk unable to attend – consider moving forward one week)

**23. Close**