

PLASTERDOWN GROUPED PARISH COUNCIL

Minutes of the Meeting of **Finance Sub-Committee** held in **The Stables**
On **THURSDAY 14th December 2023** at **6 pm**

Present: Cllr E. Cole (joined after the meeting had started), R Phillips, Cllr I Walton, Cllr J Sturmer, Cllr R Pearson-Bunt.

In Attendance: Mrs Caroline Metcalf (Clerk).

1. Apologies

There were no apologies.

2. Declarations of Interest

Cllr. Pearson-Bunt, as a Director of DALC, declared an interest in the 2024-25 Budget. Cllr. Sturmer and Cllr. Cole, declared an interest in the Parish Council's donations.

3. Matters arising from the minutes of the Finance Sub-Committee meeting held on Monday 23rd October 2023.

There were no matters arising.

4. Approve Clerk's pay increase

All members approved the previous Clerk's pay increase. To be backdated from April 2023.

5. Clerk's laptop and printer

The laptop used by the previous Clerk had been brought and shared between the Council and Sampford Spiney Church. The laptop be retained by the Church and Cllr. Sturmer to approach the Church to request a small sum towards the cost.

All members agreed to the new Clerk's proposal and cost to purchase a new laptop on behalf of the Council and proposed giving the option of the Clerk either purchasing a printer, or charging the consumables back.

6. Review Parish Council's donations

After discussions, all members agreed to continue the Council's annual donation to TASS and the Citizen Advice Bureau (CAB).

After discussions, all members agreed to a donation of £150 each to St Andrew Church, Whitchurch and Sampford Spiney Church. A separate payment will be made to Sampford Spiney Church for the hire of the church for Council meetings.

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7. Approve 2024-25 Budget and recommend precept

After discussions, the Clerk to update the budget with the proposed amendments. It was agreed the recommended precept be the final budget figure. The updated budget and precept to be approved at the Council, to be held on 17th January 2024.

8. Approve Internal Control Statement

Cllr. Philips proposed one amendment. All members approved, with the proposed amendment, the Internal Control Statement.

9. Review Asset Register List

It was agreed to defer this item to the Council meeting to be held on 17th January 2024.

10. Accounts for payment

All agreed to the proposed payments. The Clerk to explore alternative website providers.

11. Items for Information

None were given.

12. Items for future agenda

1. Website Providers.
2. Printer.

13. Close

The meeting closed at 7.06 pm.

Signed by the Chair of the Committee

Date

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